

HOWARD COUNTY BOARD OF COMMISSIONERS MEETING JANUARY 19, 2016

The Howard County Board of Commissioners met in Regular Session on Tuesday, January 19, 2016, at 4:00 p.m., in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

Captain Jerry Asher called the meeting to order and the meeting was conducted by President Wyman. Commissioner Bray led in the Pledge of Allegiance and Vice President Moore offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the January 4, 2016 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

HIGHWAY DEPARTMENT:

1) On behalf of Highway Engineer / Superintendent Ted Cain, Mr. John Speidel, from Butler Fairman & Seufert, submitted a Local Public Agency Consulting Agreement between Howard County and Butler Fairman & Seufert for On-Call Development Services. This agreement is for two years and will not exceed the amount of \$600,000.00. Also with this agreement is a Sub-consultant Acknowledgement Form for Franco Consulting Engineers, LLC to perform services under this agreement. A motion was made by Mr. Moore to approve the two-year Local Public Agency Consulting Contract with Butler Fairman & Seufert, for an amount not to exceed \$600,000.00, and authorize President Wyman to sign the Sub-Consultant Agreement. The motion was seconded by Mr. Bray and carried.

2) Mr. Speidel submitted a Local Public Agency Project Coordination Contract between the Indiana Department of Transportation and Howard County, Des. No. 1401817, the McCann Street Bridge. The Project Coordination Contract was approved as submitted on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

HEALTH DEPARTMENT:

On behalf of Health Director Kent Weaver, County Attorney Larry Murrell submitted the Mutual Aid Agreement for Indiana Public Health Preparedness District 6. This agreement is to help facilitate local health departments to come to the aid of other health departments located in this district, including personnel, equipment, supplies, and/or services. Mr. Murrell has reviewed the agreement. A motion was made by Mr. Moore to approve the Mutual Aid Agreement for Indiana Public Health Preparedness District 6. The motion was seconded by Mr. Bray and carried.

SHERIFF DEPARTMENT:

Captain Jerry Asher submitted a request to Invite Quotes for five (5) new patrol vehicles. As a part of the purchase, six (6) vehicles will be involved. Three will be used for trade-in against the five new vehicles, and three will be transferred to the EMA Department. The total cost will be less than \$150,000.00 so bidding will not be needed. He would like to have the quotes in by February 12, 2016, and he will submit those quotes at the February 15th meeting. A motion was made by Mr. Moore to authorize Captain Asher to send out Invitations to Quote for five (5) new patrol vehicles, and to have the quotes turned in by February 12, 2016, to be submitted at the February 15, 2016 Commissioner Meeting. The motion was seconded by Mr. Bray and carried.

TREASURER OFFICE:

Treasurer Ann Wells submitted a contract between Howard County and Mr. Jeremy Peelle for the services of delinquent tax collection. This agreement is entered into January 19, 2016. The terms of this contract are the same as previous contracts with Mr. Peelle. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Contract with Attorney Jeremy Peelle, doing business as Peelle Law Office, for delinquent tax collection services.

At this time the Regular Commissioner meeting was recessed and the Board of Finance Meeting was opened on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

At 4:20 p.m. a motion was made by Mr. Moore, seconded by Mr. Bray and carried to close the Board of Finance Meeting and reconvene the Regular Commissioner Meeting.

911 DISPATCH DEPARTMENT:

911 Dispatch Coordinator Gary Bates submitted a Communication Equipment Service Agreement between Howard County and Williams Electronics to furnish Preventive Maintenance, Emergency Service, and Standard Service on listed Communication Equipment. The total monthly service charge is \$1,572.00, a \$76.00 increase, and is effective 01/01/2016 – 12/31/2016. A motion was made by Mr. Moore to approve the Annual Maintenance Contract with Williams Electronics, in the amount of \$1,572.00 monthly, and authorize President Wyman to sign on behalf of the Board of Commissioners. President Wyman vacated the chair in order to second the motion. The motion carried on two aye vote. Commissioner Bray abstained from the vote.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** Commissioners' Salary, Hourly, and Overtime claims payable January 22 and 29, 2016, in the amount of \$370,080.11 each, were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating claims, payable today, in the amount of \$1,304,636.65, were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **Early Paid Claims:** Ms. Lake submitted an early paid claim to Crowe Horwath, LLP, in the amount of \$15,000.00, and asked that the Commissioners sign and approve for early payment. A motion was made by Mr. Bray to approve the early payment of the Crowe Horwath LLP claim. The motion was seconded by Mr. Moore and carried.

Ms. Lake submitted two early paid claims to ICAA / Holly Van Der Aa, in the amount of \$875.00 and \$655.00, Clerk Training Conference, and asked that Mr. Wyman's signature be ratified. A motion was made by Mr. Bray to ratify the President's signatures on the two claims. The motion was seconded by Mr. Moore and carried.

4. **Monthly Reports:** Ms. Lake submitted the Treasurer's Monthly Report for the month ending December 31, 2015; the Weights and Measures Monthly Report for the month of December 16, 2015 to January 15, 2016; the Emergency Management Agency December, 2015 and January, 2016 Calendars and January Activity listing. The reports were accepted as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
5. **100R Report:** Ms. Lake submitted the 2015 Officer and Employee Compensation Report (100R) for the Commissioners' approval. A motion was made by Mr. Moore to accept and approve the 100R Report as submitted. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF REDEVELOPMENT COMMISSION APPOINTMENTS:

County Attorney Larry Murrell submitted the Howard County Redevelopment Commission reappointments as follows:

Larry Hinesley
Philip E. Wise
Dale E. Etherington

A motion was made by Mr. Moore, seconded by Mr. Bray and carried to re-appoint Mr. Larry Hinesley, Mr. Philip E. Wise, and Mr. Dale E. Etherington for one-year terms to the Howard County Redevelopment Commission.

IN THE MATTER OF COMMISSIONER ISSUES:

COMMISSIONER MOORE:

Commissioner Moore submitted a Uniform Conflict of Interest Disclosure Statement, as to financial interest connected to services rendered to the County through Moore Title & Escrow, Inc. This is for approval by the Board of Commissioners and will be filed with the Office of Clerk of Howard County, and the State of Indiana. President Wyman vacated the chair in order to make a motion to approve and accept the Conflict of Interest Disclosure Statement for Commissioner Moore. The motion was seconded by Mr. Bray and carried. Mr. Moore abstained from the vote.

COMMISSIONER WYMAN:

Commissioner Wyman thanked the Maintenance Department for their cooperation given to the Downtown Association during the New Year's Eve event at the Courthouse.

*There being no further business to come before the Board of Commissioners at this time,
the meeting was adjourned at 4:32 p.m. on a motion made by
Mr. Moore, seconded by Mr. Bray and carried.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Commissioner Meeting January 19, 2016